Industrialization secretary

Admin

Fin

Acc

Ict

Comm

HRM

Legal

Intern audit

Procurement

planning

A.D

DFS

CHEM $MIN

MIP

ENG

KIN

Secretary admin

Registry

Principal secretary

Letter( formal/informal… informal goes directly to persons assigned and require passcode sent via email..)

\*\* These will have admin panel on their view

\*personal letters need passcodes

\*letters need timers, timestamps on when they were opened, and sent, and received

\*color codes for opened letters, letters dealt with, and letters being worked on…

Buttons needed for PS

\*TNA

\*file away

\*post response

\*FYI

Admins of the system will be… ICT officer in charge, and Registy Management.